



## HIDE-A-WAY HILLS CLUB

RR 1 Box 1

Hide-A-Way Hills, Ohio 43107-9100

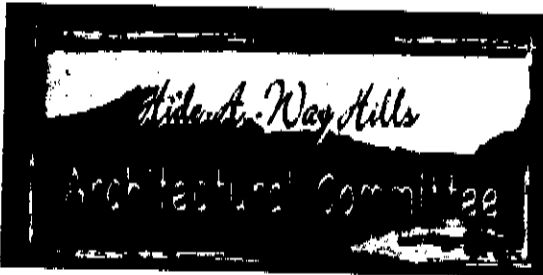
(740) 569-4195 (740) 569-4136

(614) 837-3866 (also a fax line)

### MINIMUM REQUIREMENTS FOR PLAN APPROVAL

(All applications MUST include the following five (5) items)

1. Complete the Permit Application with:
  - a) Type of permit requested.
  - b) Property information.
  - c) Owner information.
  - d) Estimated start/finish dates and value for each type of permit application.
  - e) Proof of liability insurance per paragraph 200.04 of the Building Code
2. Return the completed Permit Application to the Hide-A-Way Hills Club Office with the full fee required for the type of construction, as shown on the condensed fee schedule. The Architectural Control Committee cannot review the plans until the fees are paid.
3. Provide a total of two (2) complete sets of drawings of the plans and specifications for the building, and two (2) sets of site drawings. Failure to include the proper number of drawings will result in the entire application returned unprocessed. One set of building drawings and one set of site drawings will be returned upon approval of the permit. These approved drawings permit cards issued, and related correspondence shall be maintained at the project site.
4. Minimum drawing requirements include, but are not limited to:
  - a) Floor Plan(s) including an overhead view showing all rooms and their intended use including door and window sizes.
  - b) Foundation Plan (side elevation) showing the footings, foundation, floor framing, sidewall framing and roof framing.
  - c) Basement foundation plans shall include an overhead view of beam locations; size and pier pad or support locations, footer dimensions and location of crawl space vents if any.
  - d) Provide an overhead view showing all floor joists size, direction, spacing and spans.
  - e) Roof truss engineering drawings, sealed by Professional Engineer, registered in the State of Ohio.
  - f) Site drawings indicating grading plan, septic and well locations.
  - g) For safety concerns and to follow the Ohio Residential Building Code, ACC reserves the right to require additional structural drawings to be sealed by a Registered Design Professional.



**HIDE-A-WAY HILLS CLUB OFFICE**  
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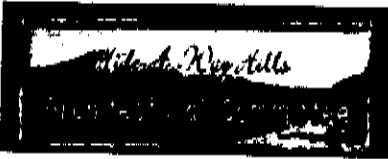
Forms & Permit information available at Hide-A-Way Hills Club Office

**FOR HIDE-A-WAY HILLS OFFICE USE ONLY**

Permit App. No. \_\_\_\_\_  
 Date Received \_\_\_\_\_  
 Date Forwarded \_\_\_\_\_  
 Date Returned: \_\_\_\_\_  
 Date Issued: \_\_\_\_\_

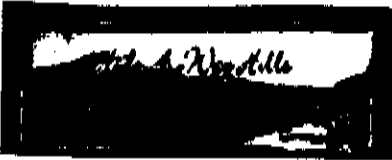
**APPLICATION FOR PLAN REVIEW AND BUILDING PERMIT**

SITE ADDRESS:			
LOT#			
DESCRIPTION OF PROJECT:			
APPLICATION DATE:		PROJECT COST: \$	
ESTIMATED STARTING DATE:		ESTIMATED FINISH DATE:	
TYPE OF APPLICATION	<input type="checkbox"/> NEW DWELLING (200.02)	<input type="checkbox"/> ADDITION (200.05)	<input type="checkbox"/> GARAGE (200.05)
	<input type="checkbox"/> DRIVEWAY CONSTRUCTION (300.02)	<input type="checkbox"/> OFF-ROAD PARKING (300.03)	<input type="checkbox"/> FENCE (200.06)
	<input type="checkbox"/> RECREATIONAL DECK (400.07)	<input type="checkbox"/> WHARF (400.07)	<input type="checkbox"/> WHARF APPURTENANCE / STORAGE LOCKER (400.07)
	<input type="checkbox"/> SHORELINE PROTECTION (500.01)	<input type="checkbox"/> DEMOLITION (600.01)	<input type="checkbox"/> VARIANCE (600.04)
OWNERS NAME:			
ADDRESS:			
TELEPHONE:		FAX:	MOBILE:
E-MAIL ADDRESS:			
CONTRACTOR:			
ADDRESS:			
TELEPHONE:		FAX:	MOBILE:
E-MAIL ADDRESS:			
DESIGN PROFESSIONAL:			
<input type="checkbox"/> ARCHITECT /	<input type="checkbox"/> ENGINEER	REGISTRATION No.:	
ADDRESS:			
TELEPHONE:		FAX:	MOBILE:
E-MAIL ADDRESS			



**HIDE-A-WAY HILLS CLUB**

<b>BUILDING AREA</b>			
<b>SQUARE FEET</b>		<b>NEW</b>	<b>ADDITION</b>
<b>BASEMENT</b>			
<b>FIRST FLOOR</b>			
<b>2, 3, 4 FLOORS, ETC.</b>			
<b>GARAGE</b>			
<b>DECK</b>			
<b>TOTAL AREA SQUARE FEET</b>			
<b>BUILDING</b>			
<b># OF ROOMS:</b>	<b># OF BEDROOMS:</b>	<b># OF FULL BATHS</b>	<b># OF 1/2 BATHS</b>
<b># OF STORIES</b>	<b>HEIGHT IN FEET:</b>		
<b>DESIGN CRITERIA</b>			
<b>FOUNDATION PLAN (Ohio Residential Code CHAP. 4)</b>		<b>FLOOR PLAN (Ohio Residential Code CHAP. 3 &amp; 5)</b>	
<input type="checkbox"/> 1. Adequate structure - Footings sized per ORC section 403 <input type="checkbox"/> 2. Sump for basement <input type="checkbox"/> 3. Foundation wall max. Height per ORC <input type="checkbox"/> 4. Foundation waterproofed <input type="checkbox"/> 5. Grade at foundation <input type="checkbox"/> 6. Foundation drainage is required around the exterior. <input type="checkbox"/> 7. Termite protection. <input type="checkbox"/> 8. Anchor Bolts: the sill or floor shall be anchored to the foundation <input type="checkbox"/> 9. Other _____		<input type="checkbox"/> 1. All door & window openings, door swing (exterior & garage doors) <input type="checkbox"/> 2. All beams & headers sized & called out on plans for all load bearing walls <input type="checkbox"/> 3. Light & ventilation: Bathroom exhaust to be vented directly outside <input type="checkbox"/> 4. Fire separation of garages <input type="checkbox"/> 5. Smoke detectors are required to be installed per ORC 313 <input type="checkbox"/> 6. An emergency rescue window is required in every sleeping room. <input type="checkbox"/> 7. A min. 3 by 3 foot landing is required on swing side of all exterior doors <input type="checkbox"/> 8. Smoke detectors are required in vicinity of each sleeping area <input type="checkbox"/> 9. Vent crawl space, as required by code. <input type="checkbox"/> 10. Insulation requirements are a min of R-30 ceilings, R-19 walls.	
<b>WALL CONSTR. (Ohio Residential Code CHAP. 6 &amp; 7)</b>		<b>ROOF FRAMING PLAN (Ohio Residential Code CHAP 8 &amp; 9)</b>	
<input type="checkbox"/> 1. Through variously sections showing roofing down to footing <input type="checkbox"/> 2. Show size spacing and span of structural members <input type="checkbox"/> 3. Other _____		<input type="checkbox"/> 1. Size, spacing and span of all structural members <input type="checkbox"/> 2. All supporting beams, walls, columns, headers <input type="checkbox"/> 3. Simple roof framing system superimposed on the floor plan <input type="checkbox"/> 4. For a complex roof system a separate framing plan is required <input type="checkbox"/> 5. Trusses: Attach all truss designs with Ohio Engineer's seal <input type="checkbox"/> 6. Asphalt shingle roofs shall comply with ORC Section 902 <input type="checkbox"/> 7. Other _____	
<b>FLOOR FRAMING (Ohio Residential Code CHAP. 8 &amp; 9)</b>		<b>ELEVATION DRAWINGS</b>	
<input type="checkbox"/> 1. Size, spacing and span of all structural members <input type="checkbox"/> 2. All supporting beams, walls, columns and headers <input type="checkbox"/> 3. Simple floor system may be superimposed on the floor plan <input type="checkbox"/> 4. Live loads with 1/360 deflection. 40# LL <input type="checkbox"/> 10. Other _____		<input type="checkbox"/> 1. Elevation of each exterior wall	



**HIDE-A-WAY HILLS CLUB**

**CERTIFICATION**

**ALL PERMITS SHALL EXPIRE SIX MONTHS FROM THE DATE OF ISSUE. A ONE TIME RENEWAL SHALL BE PERMITTED FOR NEW DWELLINGS IF THE ORIGINAL PERMIT HAS NOT EXPIRED. RENEWED PERMITS SHALL EXPIRE SIX MONTHS FROM THE RENEWAL DATE.**

**I FULLY UNDERSTAND THAT NO EXCAVATION, CONSTRUCTION, OR STRUCTURAL ALTERATION, ELECTRICAL OR MECHANICAL INSTALLATION OR ALTERATION OF ANY BUILDING, STRUCTURE, OR PART THEREOF AND NO USE OF THE ABOVE SHALL BE UNDERTAKEN OR PERFORMED UNTIL THE PERMIT APPLIED FOR HEREIN HAS BEEN APPROVED AND ISSUED BY THE HIDE-A-WAY HILLS CLUB ARCHITECTURAL CONTROL COMMITTEE.**

I hereby certify that I am the owner of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and I agree to conform to all applicable laws of the jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

**NOTE: A PERMIT IS VALID FOR SIX MONTHS AND MAY BE RENEWED ONCE IF REQUESTED IN WRITING. THE REQUEST SHALL BE MADE PRIOR TO THE EXPIRATION DATE OF SIX MONTHS FROM ISSUE DATE.**

**I HEREBY ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND THE ABOVE LISTED INSTRUCTIONS.**

SIGNATURE OF APPLICANT: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINT NAME

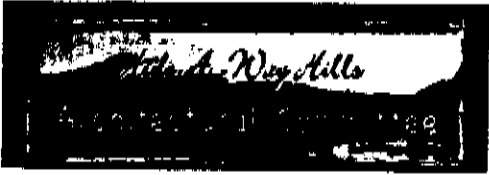
- INCOMPLETE                       COMPLETE
- PARTIALLY APPROVED               APPROVED               DISAPPROVED

HOLD / DATE: \_\_\_\_\_

REASON: \_\_\_\_\_

BUILDING OFFICIAL: \_\_\_\_\_ / /

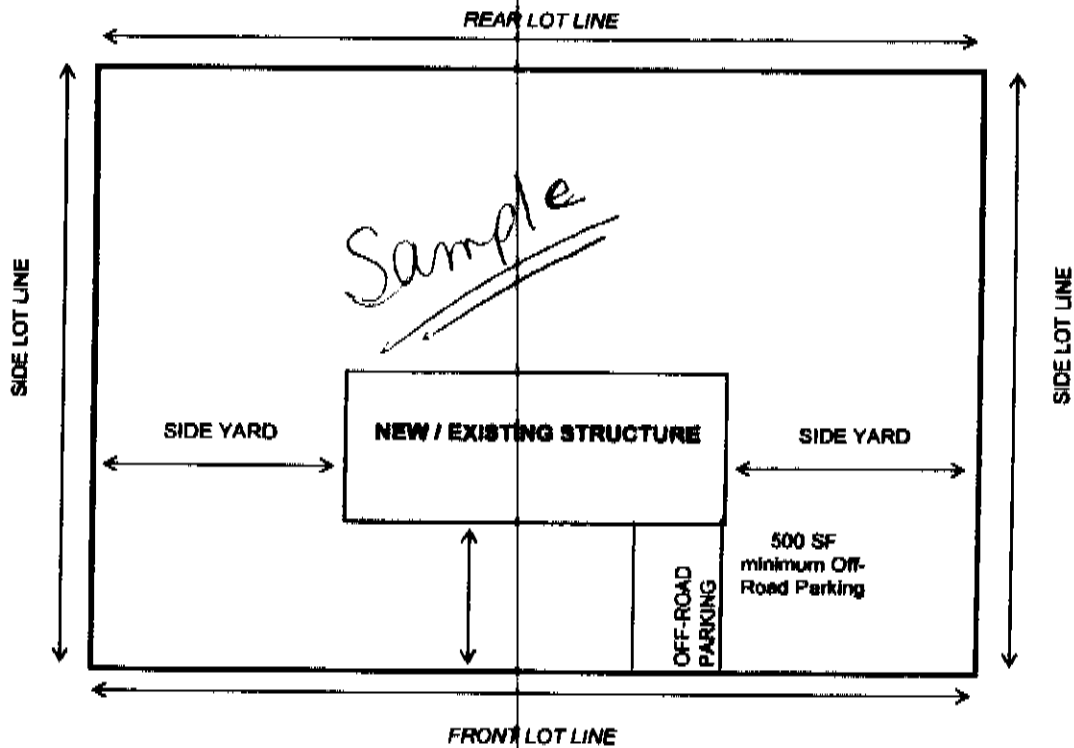
PLANS EXAMINER: \_\_\_\_\_ / /



**HIDE-A-WAY HILLS CLUB**

**SITE PLAN AND/OR PLOT PLAN**

This simple layout shows the location of the existing building, front setback, side yard setbacks and lot dimensions, and can be used for new construction & projects such as sheds, detached garages, porches, decks, and some additions. Septic system and well locations are to be shown on the Site Plan. The ACC may require a more detailed plan.



March 1, 2006

**HIDE-A-WAY HILLS CLUB  
ARCHITECTURAL CONTROL COMMITTEE  
FEE SCHEDULE**

**Owner's Name** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**Telephone** \_\_\_\_\_  
**Lot #** \_\_\_\_\_

**Contractor's Name** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**Telephone** \_\_\_\_\_  
**Date Submitted** \_\_\_\_\_

**Construction may not commence until approval has been obtained from the Committee, and the permit has been posted.**

**ATTACHMENTS REQUIRED**

**NEW DWELLINGS & ADDITIONS OVER 350 SQUARE FEET**  
 \$500.00 (SECTION 200.02)

**ADDITION UNDER 350 SQUARE FEET**  
 \$200.00 (SECTION 200.05)

**GARAGE**  
 \$200.00 (SECTION 200.05)

**FENCES**  
 \$50.00 (SECTION 200.06)

**DRIVEWAY CONSTRUCTION**  
 \$250.00 (SECTION 300.02)

**OFF ROAD PARKING**  
 \$250.00 (SECTION 300.03)

**MISCELLANEOUS CONSTRUCTION WHARF**  
 \$100.00 (SECTION 400.03)

**WHARF APPURTENANCES Storage Locker**  
 \$100.00 (SECTION 400.05)

**RECREATIONAL DECKS**  
 \$100.00 (SECTION 400.07)

**SHORELINE PROTECTION**  
 \$100.00 (SECTION 500.01)

**DEMOLITION**  
 \$1,000.00 (SECTION 600.01)  
 refundable upon completion of work

**CONSTRUCTION AGREEMENT**

The owner and contractor listed above agree, as attested by signatures below, that they have read, understand and agree to abide by all the provisions of the Hide-A-Way Hills Club Building Code; that they will provide the HAH Architectural Control Committee with the items listed herein; and that the owner will pay all the applicable Building Permit Fees for the type of permit requested at the time of application. The owner further agrees that the Hide-A-Way Hills Club and the Architectural Control Committee are not liable for any further construction to which this permit applies.

**DATE:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**PERMIT NUMBER:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_